

**NOTICE AND AGENDA  
GRAFTON TOWNSHIP REGULAR BOARD MEETING  
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS  
MONDAY, May 19, 2014 Immediately Following Budget Hearings  
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, May 19, 2014, Immediately following the Budget Hearings for purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
  - A. Approval of Minutes of April 14, 2014 Revised Budget Hearing.
  - B. Approval of Minutes of April 14, 2014 Township Regular Meeting.
  - C. Audit and Payment of unpaid bills/Warrant check detail for Town Fund.
  - D. Review Road and Bridge Warrant check detail.
- 6. Executive Session**

(If needed) Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).
- 7. Discussion and potential action of items as discussed during Executive Session**
- 8. Public Comment/ Board Members Response to Public Comment**
- 9. Old Business**
  - A. Review and possible action on how purchases made for the township will be paid.
  - B. Consideration and possible adoption of Audit Committee's proposed internal control policies and procedures
- 10. New Business**
  - A. Discussion and potential action on Road District attendance at auction to buy a truck.
  - B. Boy Scouts of America Resolution
- 11. Committee and Officer Reports**
  - Supervisor**
  - Trustee**
  - Audit Committee**
  - Assessor**
  - Road District**
  - Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Francis Hurley  
This 14th day of May, 2014

**DRAFT**

**MINUTES**

**GRAFTON TOWNSHIP REVISION OF BUDGET HEARING**  
**Monday, April 14, 2014**

**1. Supervisor Kearns called the meeting to order at 7:33 p.m.**

**2. Roll Call**

Present: Trustees Holtorf, Wagner, Zirk and Ziller; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Francis. Absent: None

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Public Comment/Board Response on Revised Township Budget**

Supervisor Kearns explained that he has provided everyone with the information about the year to date expenditures vs budget for the Township. He highlighted the Assessor's budget in order to dispel discussions that have occurred outside of the meeting, especially in blogs written by Assessor Zielinski. Supervisor Kearns explained that the reason there is a need to revise the budget is that the previous administration delayed bill payments so that impacted the 2013/14 budget as well as the re-purchase of the Township property from the Road District.

**5. Discussion and adoption of the revision of the 2013-14 Grafton Township Budget, Budget and Appropriation ordinance 01062613-1**

Motion by Trustee Wagner, second by Trustee Zirk to adopt the revision of the 2013-14 Grafton Township Budget and Appropriation ordinance 01062613-1.

Ayes: Trustees Wagner, Zirk, Holtorf and Ziller, Supervisor Kearns

No Nays. Motion Carries.

**6. Adjournment of Public Hearing Adjournment**

Motion by Trustee Wagner, second by Trustee Holtorf to adjourn the meeting at 7:56 pm.

All Ayes. No Nays. Meeting adjourned.

Submitted,  
Clerk Kathryn Hurley-Francis

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**MONDAY, April 14, 2014 Immediately Following Revised Budget Hearing**

**1. Supervisor Kearns called the meeting to order at 8:06 p.m.**

**2. Roll Call**

Present: Trustees Holtorf, Wagner , Zirk and Ziller; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Francis. Absent: None

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Approval of Agenda as posted**

Motion by Trustee Zirk, second by Trustee Ziller to approve the agenda as posted.

All Ayes.

No Nays. Motion Carries.

**5. Regular Business**

A. Approval of Minutes of March 17, 2014 Township Regular Meeting.

Motion by Trustee Ziller, second by Trustee Zirk to approve the minutes of the February 24, 2014.

Ayes: Trustees Ziller, Zirk, Holtorf and Wagner; Supervisor Kearns

Nays: None. Motion Carries.

B. Audit and Payment of unpaid bills/Warrant check detail for Town Fund.

Discussion regarding the Assessor Zielinski submitted PO's 20112, 20120, 20121, 20122, 20123. Trustee Holtorf said that Assessor Zielinski continued to use his personal credit card to make purchases for the Assessor's Office despite being directed by the board not to. Assessor Zielinski stated that he has the right to do so and that there is no policy against it. Supervisor Kearns stated that he is inclined to pay the bills that Assessor Zielinski has requested at this time and reminded Assessor Zielinski again that he is not to use personal credit cards for Assessor's Office purchases and that the board specifically asked him not to buy any more equipment until tax revenues are received.

Motion by Supervisor Kearns, second by Trustee Wagner to approve the unpaid bills and warrant check list for payment, with the exception of Otteson-Britz for \$42,869.68.

**Exhibit I**

Ayes: Supervisor Kearns, Trustees Wagner, Holtorf, Ziller and Zirk;

Nays: None. Motion Carries.

C. Review Road and Bridge Warrant check detail.

**Exhibit II**

Motion by Trustee Wagner, second by Trustee Ziller to approve the Township Road and Bridge bills as detailed in the warrant list.

Ayes: Trustees Wagner, Ziller, Holtorf and Zirk; Supervisor Kearns

Nays: None. Motion Carries.

**6. Executive Session**

(If needed) Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).

None was called.

**8. Public Comment/ Board Members Response to Public Comment**

**Exhibit III**

**Al Kanabay** stated that he voted for everyone to work together but that there seems to be a power struggle. Further, he asked that assessments be improved and that we work within our budget.

**Diane Campbell** stated that she agrees with Mr. Kanabay and wants the tension to go away.



**Adrianna Siragusa** said that she had talked with Ms. Campbell and has attended other meetings and stated that she has only been to one meeting in which the supervisor and the board were "at war".

**Michael Grebenick** said he wants better assessments.

**Loretta Wuich** said that Assessor Ottley did not always get what he wanted either. He wanted new windows, which The Board did not buy. They still have not been replaced and they are fine. She also stated that the former supervisor Linda Moore did not get any cooperation from the board.

**Sheryl Grana** agreed with what everyone else said. She wants equity of taxes from house to house. She was taken off track by the tension of the board and wants to see it resolved because to her it looked like all against one.

**Martin Kinczel** said he is a new employee of the Assessor's office and is very excited about his new job. He said that everyone will be yelling about their taxes and invited The Board to work with the Assessor.

**Dave Knutson** wanted to point out that in the proposed budget the Supervisor gets \$884,000 and the Assessor gets \$441,000. Supervisor Kearns explained that the Supervisor's budget includes the \$91,000 compensation of the Assessor, as well as compensation for the Road Commissioner, Supervisor, Clerk, Trustees plus all operations of the Supervisor's office and General Assistance.

**Jim Guidici** said that he doesn't have much to say that has not already been said. He said that the good news is that we have a new Board, and a new Assessor. He understands why the Township has to watch the numbers. He wants to make sure the taxes are more consistent. He said the reason that there have been so many appeals is that the system is broken. He said we need the tools to get the job done and is looking forward to success.

**Richard Alexander** said that he has been working in the Assessor's office for eight years and that he wants everyone to get along.

**James Burke** said he echoes what Mr Alexander said about coming together for a common goal. He said they are REALLY looking at Boulder Ridge and meeting the deadline.

**Trustee Dan Ziller** said that it seems like people think the Board does not want to work with the Assessor, which is not true. He said there is a protocol which is not being followed.

9. Old Business  
None.

**10. New Business**

A. Review and possible action on how purchases made for the township will be paid. This was tabled by unanimous consent.

B. Review and possible action on proposed Town budget for 2014/15  
Motion by Trustee Wagner, second by Trustee Holtorf to post the tentative Township Town Fund budget for 2014/15.

Ayes: Trustees Wagner, Holtorf, Ziller and Zirk; Supervisor Kearns

Nays: None. Motion Carries.

C. Review and possible action on proposed Road District budget for 2014/15  
Motion by Trustee Ziller, second by Trustee Wagner to post the tentative Township Road District budget.

Ayes: Trustees Ziller, Wagner, Holtorf and Zirk; Supervisor Kearns

Nays: None. Motion Carries.

D. Consideration and possible adoption of Audit Committee's proposed internal control policies and procedures.

This was tabled by unanimous consent

- 11. Committee and Officer Reports -**  
**Supervisor- None**  
**Trustee - None**

**Audit Committee - None**

**Assessor**

Assessor Zielinski is proud to report that he has the most highly qualified Assessors office in the state, and they are very hard working.

**Road District**

Road Commissioner Poznanski said that there is a delay in his electronics recycling program because the company does not have boxes until the end of June.

**Clerk**

**12. Adjournment**

Motion by Trustee Holtorf, second by Trustee Wagner to adjourn the meeting at 10:06 pm.

All Ayes. No Nays. Meeting adjourned.

Submitted,  
Clerk Kathryn Francis-Hurley

# **TOWN FUND FINANCIALS**

9:41 AM  
05/08/14  
Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
April 17 through May 16, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>101 - CHECKING -American Community</b>				
04/28/2014	22230	BLUECROSS BLUESH...	PO 20129,1868&1870	-6,923.84
04/28/2014	22231	COM ED	PO 1882	-155.68
04/28/2014	22232	ComCast I	PO 1879 & 1880	-140.08
04/28/2014	22233	Humana Dental Ins. Co.	PO 20130, 1874,& 1877	-912.47
04/28/2014	22234	Interact Business Prod...	PO 1872, 1885	-67.54
04/28/2014	22235	U.S. Bank Equipment ...	PO 20127	-104.57
04/28/2014	22236	Verizion Wireless	PO 1886	-23.73
04/28/2014	22237	ComCast I	PO 20126	-194.87
05/16/2014	EFT	American Community ...	PO 1892 & 1893	-4,543.71
Total 101 - CHECKING -American Community				-13,066.49



LAW OFFICES  
**Zukowski, Rogers, Flood & McArdie**  
50 VIRGINIA STREET  
**Crystal Lake, Illinois 60014**  
(815) 459-2050  
fax (815) 459-9057

April 14, 2014

Grafton Township Assessor Office  
c/o Alan Zielinski, Assessor Elect  
10109 Vine Street, Unit C  
Huntley, IL 60142

Billed Through: 03/31/2014  
Client Number: 008488 KAC  
Invoice Number: 108075

**Matter 00001**

**Assessor Matters:**

12/06/2013	several conferences with attorney for Township Supervisor re concerns for budget process;	0.50 hrs
12/11/2013	meeting with Assessor Elect re personnel issues;	1.00 hrs
12/11/2013	meeting re handbook (NO CHARGE);	0.00 hrs
12/11/2013	initial client meeting (NO CHARGE)	0.00 hrs
12/16/2013	correspondence from Assessor re budget issues; interoffice conference re same;	0.25 hrs
12/16/2013	receipt and review of correspondence between Assessor and Supervisor re budget authority; correspondence and telephone conference with Assessor re same;	1.25 hrs
12/17/2013	research re case law on boards budgeting for reasonable expenses;	1.00 hrs
12/19/2013	review employee manual;	0.25 hrs
12/20/2013	telephone conference with township Officials of Illinois and conference with Attorney Farrell re discuss available case law interpreting standards applied to Township Board budget allocations;	0.50 hrs
12/27/2013	analyze issues re concealed carry;	0.25 hrs
12/27/2013	review and revise personnel manual;	1.75 hrs
12/27/2013	correspondence re concealed carry regulations for employees;	0.25 hrs
12/28/2013	correspondence to Assessor re number of employees; continue to revise manual;	2.25 hrs
12/30/2013	review of issues involving reduction of benefits and related impacts;	0.25 hrs
12/30/2013	finalize manual; correspondence to Assessor re same and re benefit time for existing employees;	1.00 hrs

Total Fees For This Matter 10.50 hrs \$1,837.50

**BILLING SUMMARY**

TOTAL FEES 10.50 hrs \$1,837.50

## GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>ACT Network Solutions</b>					
05/08/2014	140508-1030	PO 1902	05/18/2014	1512 · MAINTEN...	190.92
05/08/2014	140508-1030	PO 1901	05/18/2014	5512 · MAINTEN...	67.08
05/16/2014	140409-1031	PO 1865	05/26/2014	1512 · MAINTEN...	190.92
05/16/2014	140409-1031	PO 1864	05/26/2014	5512 · MAINTEN...	67.08
Total ACT Network Solutions					516.00
<b>ALLIED BENEFIT SYSTEMS</b>					
05/16/2014		PO 1863	05/26/2014	5885 · OTHER ...	2,360.00
Total ALLIED BENEFIT SYSTEMS					2,360.00
<b>American Community Bank &amp; Trust</b>					
05/14/2014		PO 1905	05/24/2014	1905 · MISCELL...	105.00
Total American Community Bank & Trust					105.00
<b>Cardmember Service</b>					
05/16/2014		PO 1867	05/26/2014	1553 · PUBLISH...	35.97
Total Cardmember Service					35.97
<b>CARDUNAL OFFICE SUPPLY</b>					
04/28/2014	560555-0	PO 20134	05/08/2014	1851 · OFFICE ...	82.65
05/16/2014	561058-0	PO 1852	05/26/2014	1651 · OFFICE ...	31.94
05/16/2014	560657-0	PO 1883	05/26/2014	967 · PRINTING	26.99
Total CARDUNAL OFFICE SUPPLY					141.58
<b>COM ED</b>					
05/15/2014		PO 1903	05/25/2014	5571 · UTILITIES	52.94
05/15/2014		PO 1904	05/25/2014	1571 · UTILITIES	150.67
Total COM ED					203.61
<b>CoStar Realty Information, Inc.</b>					
05/05/2014	102418756	PO 20135	05/15/2014	1756 · SOFTWA...	931.11
Total CoStar Realty Information, Inc.					931.11
<b>Hartland Clarke (check order)</b>					
05/08/2014		PO 1895	05/18/2014	1652 · OPERATI...	165.61
Total Hartland Clarke (check order)					165.61
<b>Ice Mountain Water</b>					
04/06/2014	04d0123155087	PO 20131	04/16/2014	1751 · MAINTEN...	44.56
05/16/2014	04d0122956980	PO 1866	05/26/2014	1651 · OFFICE ...	8.42
Total Ice Mountain Water					52.98
<b>JDM Auto Service, Inc.</b>					
05/16/2014	22236	PO 1858	05/26/2014	940 · BUS MAIN...	443.73
Total JDM Auto Service, Inc.					443.73
<b>Kathryn M. Francis</b>					
05/16/2014		PO 1894	05/26/2014	1451 · HEALTH ...	166.51
Total Kathryn M. Francis					166.51
<b>Madsen, Sugden &amp; Gottemoller</b>					
05/16/2014		PO 1887	05/26/2014	1533 · LEGAL S...	665.00
Total Madsen, Sugden & Gottemoller					665.00
<b>MDC Environmental Services</b>					
05/16/2014	13201348	PO 1898	05/26/2014	1511 · MAINTEN...	39.24
Total MDC Environmental Services					39.24
<b>NICOR GAS</b>					
05/16/2014		PO 1897	05/26/2014	1571 · UTILITIES	78.39
05/16/2014		PO 1896	05/26/2014	5571 · UTILITIES	27.54
Total NICOR GAS					105.93
<b>Ottosen Britz Kelly Cooper Gilbert&amp;DiNiif</b>					
06/12/2013	65663	PO 1841	06/22/2013	1533 · LEGAL S...	25,000.00
Total Ottosen Britz Kelly Cooper Gilbert&DiNiif					25,000.00

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
 All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>Shaw Suburban Media</b>					
05/16/2014	0414104576	PO 1890	05/26/2014	1553 · PUBLISH...	128.80
Total Shaw Suburban Media					128.80
<b>Stan's Office Machines, Inc.</b>					
04/24/2014	304630	PO 20133	05/04/2014	1751 · MAINTEN...	231.25
Total Stan's Office Machines, Inc.					231.25
<b>Starkey Laboratories, Inc.</b>					
05/16/2014	31001233	PO 1891	05/26/2014	970 · BUS MISC...	165.99
Total Starkey Laboratories, Inc.					165.99
<b>TOIRMA</b>					
05/16/2014	2014-2015 Ins.	PO 1871	05/26/2014	2593 · RISK MA...	14,082.00
Total TOIRMA					14,082.00
<b>TOWNSHIP SUPERVISORS OF ILLINOIS</b>					
05/16/2014		PO 1888	05/26/2014	1563 · TRAINING	30.00
Total TOWNSHIP SUPERVISORS OF ILLINOIS					30.00
<b>TSI</b>					
05/16/2014	2014-2015 Sup.dues	PO 1900	05/26/2014	1561 · DUES	25.00
Total TSI					25.00
<b>U.S. Bank Equipment Finance</b>					
05/04/2014	252911565	PO 20132	05/14/2014	1751 · MAINTEN...	209.14
Total U.S. Bank Equipment Finance					209.14
<b>WEX Bank</b>					
05/16/2014	36647380	PO 1889	05/26/2014	930 · BUS FUEL	435.89
Total WEX Bank					435.89
<b>Zukowski, Rogers, Flood &amp; McArdle</b>					
04/14/2014	108075	PO 20128	04/24/2014	1753 · LEGAL F...	1,837.50
Total Zukowski, Rogers, Flood & McArdle					1,837.50
<b>TOTAL</b>					<b><u>48,077.84</u></b>



**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2014 through March 2015**

	Apr '14 - Mar 15	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	0.00	1,106,465.89	0.0%
1010 · REPLACEMENT TAXES	5,924.33	24,400.00	24.3%
1020 · INTEREST INCOME	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	0.00	14,790.00	0.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	25,257.00	0.0%
1050 · TRANSPORTATION INCOME	379.00	2,100.00	18.0%
1055 · MISCELLANEOUS INCOME	44.40	0.00	100.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>6,347.73</b>	<b>1,173,012.89</b>	<b>0.5%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	0.00	17,728.00	0.0%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>0.00</b>	<b>17,728.00</b>	<b>0.0%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	0.00	989.12	0.0%
5020 · INTEREST INCOME	22.49	150.00	15.0%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>22.49</b>	<b>1,139.12</b>	<b>2.0%</b>
<b>Total Income</b>	<b>6,370.22</b>	<b>1,191,880.01</b>	<b>0.5%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
5831 · EQUIPMENT	0.00	0.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	134.16	1,000.00	13.4%
5513 · FUEL	0.00	775.00	0.0%
5533 · LEGAL FEES	0.00	850.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	1,600.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	49.22	1,000.00	4.9%
5553 · PUBLISHING	0.00	200.00	0.0%
5554 · PRINTING	37.37	150.00	24.9%
5555 · TRAVEL EXPENSE	0.00	100.00	0.0%
5556 · TRAINING	0.00	600.00	0.0%
5571 · UTILITIES	257.32	1,000.00	25.7%
<b>Total CONTRACTUAL SERVICES</b>	<b>478.07</b>	<b>9,365.00</b>	<b>5.1%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	37.65	500.00	7.5%
<b>Total OPERATING EXPENSES</b>	<b>37.65</b>	<b>1,000.00</b>	<b>3.8%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	2,944.00	10,000.00	29.4%
5451 · HEALTH INSURANCE	942.21	6,680.00	14.1%
<b>Total PERSONNEL</b>	<b>3,886.21</b>	<b>16,680.00</b>	<b>23.3%</b>
<b>Total ADMINISTRATION</b>	<b>4,401.93</b>	<b>27,045.00</b>	<b>16.3%</b>



**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
 April 2014 through March 2015

	Apr '14 - Mar 15	Budget	% of Budget
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	69,359.98	0.0%
<b>Total COMMODITIES</b>	<b>0.00</b>	<b>75,359.98</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	0.00	1,500.00	0.0%
5810 · PHYSICIAN SERVICE	0.00	1,500.00	0.0%
5882 · HOSPITAL SERVICE	0.00	1,500.00	0.0%
5884 · DENTAL SERVICE	0.00	1,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	3,000.00	78.7%
5886 · FUNERAL & BURIAL SERVICE	0.00	1,500.00	0.0%
5887 · SHELTER	218.01	10,000.00	2.2%
5888 · UTILITY PAYMENTS	626.99	15,000.00	4.2%
5889 · AMBULANCE	0.00	1,500.00	0.0%
5890 · EYE CARE	0.00	1,500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>3,205.00</b>	<b>38,500.00</b>	<b>8.3%</b>
<b>Total HOME RELIEF</b>	<b>3,205.00</b>	<b>113,859.98</b>	<b>2.8%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>7,606.93</b>	<b>140,904.98</b>	<b>5.4%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	75,000.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	7,799.32	46,704.15	16.7%
1838 · DEBT SERVICE INTEREST PYM	1,288.10	7,650.00	16.8%
1832 · DEBT SERVICE - Other	0.00	134,010.00	0.0%
<b>Total 1832 · DEBT SERVICE</b>	<b>9,087.42</b>	<b>188,364.15</b>	<b>4.8%</b>
1833 · DEFERRED MAINT. BUILDING	0.00	75,000.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	0.00	10,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>9,087.42</b>	<b>348,364.15</b>	<b>2.6%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	102.33	3,000.00	3.4%
1652 · OPERATING SUPPLIES	165.61	3,000.00	5.5%
<b>Total COMMODITIES</b>	<b>267.94</b>	<b>6,000.00</b>	<b>4.5%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	78.53	20,000.00	0.4%
1512 · MAINTENANCE SERVICE - EQUIPMENT	638.69	20,000.00	3.2%
1531 · ACCOUNTING SERVICES	215.45	20,166.82	1.1%
1533 · LEGAL SERVICE	1,225.00	40,000.00	3.1%
1551 · POSTAGE	0.00	1,000.00	0.0%
1552 · TELEPHONE	164.66	1,600.00	10.3%
1553 · PUBLISHING	346.17	1,500.00	23.1%
1554 · PRINTING	0.00	1,500.00	0.0%
1561 · DUES	25.00	2,000.00	1.3%
1562 · TRAVEL EXPENSES	0.00	1,000.00	0.0%
1563 · TRAINING	30.00	1,500.00	2.0%
1565 · CLERK	0.00	1,500.00	0.0%
1571 · UTILITIES	751.15	5,000.00	15.0%
1572 · FUEL	0.00	1,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	15,000.00	0.0%
1574 · ANNUAL MEETING	0.00	500.00	0.0%

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2014 through March 2015**

	Apr '14 - Mar 15	Budget	% of Budget
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
CONTRACTUAL SERVICES - Other	0.00	0.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>3,474.65</b>	<b>134,266.82</b>	<b>2.6%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	179.99	10,000.00	1.8%
1911 · CONTINGENCIES	0.00	14,500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>179.99</b>	<b>24,500.00</b>	<b>0.7%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	4,555.34	40,000.00	11.4%
1421 · ELECTED OFFICIALS SALARIES	29,161.54	179,650.00	16.2%
1451 · HEALTH INSURANCE	3,205.08	70,292.40	4.6%
<b>Total PERSONNEL</b>	<b>36,921.96</b>	<b>289,942.40</b>	<b>12.7%</b>
<b>SENIOR SERVICES</b>			
900 · BUS SALARIES	5,741.61	36,392.47	15.8%
901 · SENIOR SERVICES - PAYROLL TAXES	207.77	3,548.67	5.9%
902 · -SENIOR SVCS HEALTH INSURANCE	846.41	11,315.40	7.5%
903 · SENIOR SERVICES IMRF	413.50	2,500.00	16.5%
930 · BUS FUEL	678.04	7,500.00	9.0%
940 · BUS MAINTENANCE	536.31	15,000.00	3.6%
950 · BUS OFFICE SUPPLIES	0.00	500.00	0.0%
959 · BINGO/GAMES	25.00	1,000.00	2.5%
960 · BUS TELEPHONE	164.33	2,000.00	8.2%
967 · PRINTING	63.45	500.00	12.7%
968 · POSTAGE	0.00	500.00	0.0%
970 · BUS MISCELLANEOUS	595.02	1,000.00	59.5%
<b>Total SENIOR SERVICES</b>	<b>9,271.44</b>	<b>81,756.54</b>	<b>11.3%</b>
<b>Total ADMINISTRATION</b>	<b>59,203.40</b>	<b>884,829.91</b>	<b>6.7%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	2,917.84	7,118.00	41.0%
1899 · OFFICE RENOVATION	0.00	0.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>2,917.84</b>	<b>7,118.00</b>	<b>41.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	180.68	2,100.00	8.6%
<b>Total COMMODITIES</b>	<b>180.68</b>	<b>2,100.00</b>	<b>8.6%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	2,950.40	2,260.00	130.5%
1752 · TELEPHONE	242.19	4,320.00	5.6%
1753 · LEGAL FEES	1,837.50	1,850.00	99.3%
1755 · POSTAGE	0.00	150.00	0.0%
1756 · SOFTWARE	9,463.47	21,270.00	44.5%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	250.00	0.0%
1759 · DUES	60.00	610.00	9.8%
1760 · TRAVEL EXPENSE	0.00	4,000.00	0.0%
1761 · TRAINING	0.00	13,504.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>14,553.56</b>	<b>49,114.00</b>	<b>29.6%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	15.88	1,800.00	0.9%
1940 · UNIFORMS	0.00	0.00	0.0%
OTHER EXPENDITURES - Other	0.00	0.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>15.88</b>	<b>1,800.00</b>	<b>0.9%</b>

*See Detail*

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2014 through March 2015**

	Apr '14 - Mar 15	Budget	% of Budget
<b>PERSONNEL</b>			
1240 · SALARIES	35,479.62	285,000.00	12.4%
1241 · IMRF	3,579.88	29,191.00	12.3%
1242 · FICA/MEDICARE/TAXES	1,296.41	22,132.00	5.9%
1243 · HEALTH INSURANCE	3,573.26	67,274.00	5.3%
<b>Total PERSONNEL</b>	<b>43,929.17</b>	<b>403,597.00</b>	<b>10.9%</b>
<b>ASSESSOR - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total ASSESSOR</b>	<b>61,597.13</b>	<b>463,729.00</b>	<b>13.3%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>120,800.53</b>	<b>1,348,558.91</b>	<b>9.0%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	3,668.78	25,000.00	14.7%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>3,668.78</b>	<b>25,000.00</b>	<b>14.7%</b>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,082.00	14,225.00	99.0%
<b>Total CONTRACTED SERVICES</b>	<b>14,082.00</b>	<b>14,225.00</b>	<b>99.0%</b>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	561.72	3,600.00	15.6%
<b>Total PERSONNEL</b>	<b>561.72</b>	<b>3,600.00</b>	<b>15.6%</b>
<b>TOWN INSURANCE FUND EXPENDITURE - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<b>14,643.72</b>	<b>17,825.00</b>	<b>82.2%</b>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	3,609.61	16,400.00	22.0%
3762 · MEDICARE CONTRIBUTION	844.19	3,826.21	22.1%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<b>4,453.80</b>	<b>20,226.21</b>	<b>22.0%</b>
<b>Total Expense</b>	<b>151,173.76</b>	<b>1,552,515.10</b>	<b>9.7%</b>
<b>Net Ordinary Income</b>	<b>-144,803.54</b>	<b>-360,635.09</b>	<b>40.2%</b>
<b>Net Income</b>	<b>-144,803.54</b>	<b>-360,635.09</b>	<b>40.2%</b>

**GRAFTON TOWNSHIP**  
**Transaction Detail By Account**  
**April 2014 through March 2015**

Cash Basis

Type	Date	Name	Memo	Split	Original Amount	Paid Amount
<b>TOWN FUND EXPENDITURES</b>						
<b>ASSESSOR</b>						
<b>CONTRACTUAL SERVICES</b>						
<b>1751 - MAINTENANCE SERVICE</b>						
Bill	04/16/2014	Ruperto Herrera	Website porting to GO ...	210 - ACCOU...	1,500.00	1,500.00
Bill	04/16/2014	Alan D Zielinski	Semi-Annual MLS dues...	210 - ACCOU...	170.00	170.00
Bill	04/16/2014	Stan's Office Machines, Inc.	copier quarterly pym.	210 - ACCOU...	231.25	231.25
Bill	04/16/2014	Alan D Zielinski	MLS dues prorated 3m...	210 - ACCOU...	85.00	85.00
Bill	04/16/2014	Alan D Zielinski	Realtor dues porated	210 - ACCOU...	374.63	374.63
Bill	04/28/2014	U.S. Bank Equipment Finance	PO 20127	210 - ACCOU...	104.57	104.57
Bill	05/19/2014	Ice Mountain Water	drinking water	210 - ACCOU...	44.56	44.56
Bill	05/19/2014	U.S. Bank Equipment Finance	copier lease	210 - ACCOU...	209.14	209.14
Bill	05/19/2014	Stan's Office Machines, Inc.	service contact	210 - ACCOU...	231.25	231.25
Total 1751 - MAINTENANCE SERVICE						2,950.40
Total CONTRACTUAL SERVICES						2,950.40
Total ASSESSOR						2,950.40
Total TOWN FUND EXPENDITURES						2,950.40
<b>TOTAL</b>						<b>2,950.40</b>

1751 - Detail



## GRAFTON TOWNSHIP

Register: 101 · CHECKING -American Community

From 05/14/2014 through 05/19/2014

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/14/2014		QuickBooks Payroll ...	-split-	Created by Pay...	15,719.79			85,321.26
05/15/2014	22243	James Kearns	TOWN FUND EXPEN...	VOID:		X		85,321.26
05/15/2014	DD	Jurs, Trudy A	-split-	Direct Deposit		X		85,321.26
05/15/2014	DD	Koerner, Donald R	-split-	Direct Deposit		X		85,321.26
05/15/2014	DD	Poznanski, Tom J	-split-	Direct Deposit		X		85,321.26
05/15/2014	DD	Prince, Candice	-split-	Direct Deposit		X		85,321.26
05/15/2014	DD	Kinczel, Martin A	-split-	Direct Deposit		X		85,321.26
05/15/2014	DD	Knutson, David G	-split-	Direct Deposit		X		85,321.26
05/15/2014	DD	Roldan, Hugo	-split-	Direct Deposit		X		85,321.26
05/15/2014	DD	Zielinski, Alan	-split-	Direct Deposit		X		85,321.26
05/15/2014	22241	Burke, James E	-split-		1,263.65			84,057.61
05/15/2014	22242	Francis, Kathryn M	-split-		295.77			83,761.84
05/15/2014	22244	Kearns, James A	-split-		1,222.28			82,539.56
05/16/2014	EFT	American Communit...	210 · ACCOUNTS PA...	PO 1892 & 1893	4,543.71			77,995.85
05/19/2014	EFT	American Communit...	210 · ACCOUNTS PA...	PO 1905	105.00			77,890.85
05/19/2014	EFT	Hartland Clarke (che...	210 · ACCOUNTS PA...	PO 1895	165.61			77,725.24
05/19/2014	22245	ACT Network Soluti...	210 · ACCOUNTS PA...	7917	381.84			77,343.40
05/19/2014	22246	Cardmember Service	210 · ACCOUNTS PA...	4798-5100-503...	35.97			77,307.43
05/19/2014	22247	CARDUNAL OFFIC...	210 · ACCOUNTS PA...		141.58			77,165.85
05/19/2014	22248	COM ED	210 · ACCOUNTS PA...	PO 1904	150.67			77,015.18
05/19/2014	22249	CoStar Realty Inform...	210 · ACCOUNTS PA...	PO 20135	931.11			76,084.07
05/19/2014	22250	Ice Mountain Water	210 · ACCOUNTS PA...		52.98			76,031.09
05/19/2014	22251	JDM Auto Service, I...	210 · ACCOUNTS PA...	PO 1858	443.73			75,587.36
05/19/2014	22252	Kathryn M. Francis	210 · ACCOUNTS PA...	PO 1894	166.51			75,420.85
05/19/2014	22253	Madsen, Sugden & G...	210 · ACCOUNTS PA...	PO 1887	665.00			74,755.85
05/19/2014	22254	MDC Environmental...	210 · ACCOUNTS PA...	PO 1898	39.24			74,716.61
05/19/2014	22255	NICOR GAS	210 · ACCOUNTS PA...	PO 1897	78.39			74,638.22
05/19/2014	22256	Shaw Suburban Media	210 · ACCOUNTS PA...	PO 1890	128.80			74,509.42
05/19/2014	22257	Stan's Office Machin...	210 · ACCOUNTS PA...	PO 20133	231.25			74,278.17
05/19/2014	22258	Starkey Laboratories,...	210 · ACCOUNTS PA...	PO 1891	165.99			74,112.18
05/19/2014	22259	TOIRMA	210 · ACCOUNTS PA...	PO 1871	14,082.00			60,030.18
05/19/2014	22260	TOWNSHIP SUPER...	210 · ACCOUNTS PA...	PO 1888	30.00			60,000.18
05/19/2014	22261	TSI	210 · ACCOUNTS PA...	PO 1900	25.00			59,975.18
05/19/2014	22262	U.S. Bank Equipmen...	210 · ACCOUNTS PA...	PO 20132	209.14			59,766.04
05/19/2014	22263	WEX Bank	210 · ACCOUNTS PA...	0496-00-17484...	435.89			59,330.15
05/19/2014	22264	Zukowski, Rogers, Fl...	210 · ACCOUNTS PA...	PO 20128	1,837.50			57,492.65

*Checkbook balance  
after checks wrote*

**American Community Bank  
Town Fund  
Bank Accounts**

<b>TF General Checking</b>	<b>961</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>

12:39 PM

05/05/14

961

# GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 04/30/2014

	<u>Apr 30, 14</u>
Beginning Balance	200,112.57
Cleared Transactions	
Checks and Payments - 36 items	-84,637.09
Deposits and Credits - 35 items	6,254.73
Total Cleared Transactions	<u>-78,382.36</u>
Cleared Balance	<u>121,730.21</u>
Uncleared Transactions	
Checks and Payments - 14 items	-11,618.75
Total Uncleared Transactions	<u>-11,618.75</u>
Register Balance as of 04/30/2014	<u>110,111.46</u>
New Transactions	
Checks and Payments - 4 items	-9,163.41
Total New Transactions	<u>-9,163.41</u>
Ending Balance	<u>100,948.05</u>

12:24 PM

05/05/14

# GRAFTON TOWNSHIP Reconciliation Summary

754

151 - General Assistance - Amer Com, Period Ending 04/30/2014

	<u>Apr 30, 14</u>
Beginning Balance	2,479.01
Cleared Transactions	
Checks and Payments - 6 items	-220.75
Deposits and Credits - 1 item	5,000.00
Total Cleared Transactions	<u>4,779.25</u>
Cleared Balance	<u>7,258.26</u>
Uncleared Transactions	
Checks and Payments - 9 items	-1,914.86
Total Uncleared Transactions	<u>-1,914.86</u>
Register Balance as of 04/30/2014	<u>5,343.40</u>
Ending Balance	<u>5,343.40</u>



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05/05/14

# GRAFTON TOWNSHIP Reconciliation Summary

987

150 · Gen Assistance MMF- Amer Com, Period Ending 04/30/2014

	<u>Apr 30, 14</u>
Beginning Balance	137,311.13
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 1 item	22.49
	<hr/>
Total Cleared Transactions	-4,977.51
	<hr/>
Cleared Balance	<b>132,333.62</b>
	<hr/>
Register Balance as of 04/30/2014	132,333.62
Ending Balance	132,333.62

**ROAD DISTRICT  
FUND  
FINANCIALS**

## Grafton Township R & B Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
<b>Amwood Contracting INC.</b>				
04/11/2014	surge protector	PO 10367	6833 · OTHER IMPROVEMENTS	1,451.82
Total Amwood Contracting INC.				1,451.82
<b>Cardmember Service</b>				
05/01/2014	QT007576	PO 10359	6111 · MAINTENANCE SUPPLY -...	198.00
Total Cardmember Service				198.00
<b>CARQUESTAuto Parts</b>				
05/08/2014	14694-32405	PO 10366	6113 · MAINTENANCE SUPPLY -...	12.72
Total CARQUESTAuto Parts				12.72
<b>COM ED STREET LIGHTS</b>				
04/25/2014		PO 10355	9519 · Street Lights	262.97
Total COM ED STREET LIGHTS				262.97
<b>CURRAN CONTRACTING CO</b>				
04/28/2014	8573	PO 10358	9614 · MAINTENANCE SUPPLIE...	32.16
05/05/2014	8600	PO 10368	9614 · MAINTENANCE SUPPLIE...	32.16
Total CURRAN CONTRACTING CO				64.32
<b>ED'S AUTOMOTIVE</b>				
04/30/2014	435 & 441	PO 10361	6313 · MAINTENANCE SERVICE ...	78.00
Total ED'S AUTOMOTIVE				78.00
<b>Hartland Clarke</b>				
05/08/2014		PO 10365	6929 · MISCELLANEOUS	204.58
Total Hartland Clarke				204.58
<b>HINCKLEY SPRINGS WATER CO</b>				
04/27/2014	10164181 042714	PO 10360	6122 · OPERATING SUPPLIES	17.12
Total HINCKLEY SPRINGS WATER CO				17.12
<b>Hydraulic Services &amp; Repair</b>				
04/24/2014	290878	PO 10351	6312 · MAINTENANCE SERVICE ...	147.16
Total Hydraulic Services & Repair				147.16
<b>Matuszewich, Kelly &amp; McKeever, LLP</b>				
04/21/2014	6595	PO 10356	6533 · LEGAL SERVICE	240.25
Total Matuszewich, Kelly & McKeever, LLP				240.25
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>				
05/01/2014	13201348	PO 10363	6373 · GARBAGE DISPOSAL	117.72
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				117.72
<b>NICOR GAS</b>				
05/06/2014		PO 10364	6371 · UTILITIES	40.01
Total NICOR GAS				40.01
<b>Shaw Suburban Media</b>				
04/30/2014	0414104576	PO 10362	6553 · PUBLISHING	68.30
Total Shaw Suburban Media				68.30
<b>TOIRMA</b>				
04/17/2014	2014-2015 Ins.	PO 10330	7593 · RISK MANAGEMENT CON...	20,265.00
Total TOIRMA				20,265.00
<b>WEST SIDE EXCHANGE</b>				
04/28/2014	W26236	PO 10352	6112 · MAINTENANCE SUPPLY -...	9.06
04/28/2014	W26246	PO 10354	6112 · MAINTENANCE SUPPLY -...	114.95
Total WEST SIDE EXCHANGE				124.01
<b>WOODSTOCK HICKSGAS, INC.</b>				
04/11/2014	012843	PO 10347	6112 · MAINTENANCE SUPPLY -...	23.36
Total WOODSTOCK HICKSGAS, INC.				23.36
<b>ZIEGLER'S ACE HARDWARE</b>				
04/07/2014	56074/b	PO 10344	6122 · OPERATING SUPPLIES	4.59

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05/14/14

# Grafton Township R & B Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
04/08/2014	56088/b	PO 10345	6122 · OPERATING SUPPLIES	7.98
04/10/2014	56127/B	PO 10346	6122 · OPERATING SUPPLIES	1.98
04/11/2014	56143/b	PO 10348	6111 · MAINTENANCE SUPPLY -...	28.99
04/14/2014	56179/b	[PO 10349	6111 · MAINTENANCE SUPPLY -...	3.67
04/28/2014	56362/b	PO 10353	6122 · OPERATING SUPPLIES	6.99
04/30/2014	56407/b	PO 10357	6111 · MAINTENANCE SUPPLY -...	1.58
Total ZIEGLER'S ACE HARDWARE				55.78
<b>TOTAL</b>				<b><u>23,371.12</u></b>

1:08 PM  
05/05/14  
Cash Basis

**Grafton Township R & B**  
**WARRANT DETAIL REPORT**  
April 18 through May 16, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
<b>101 · Road &amp; Bridge Chkg - Amer Com</b>					
04/28/2014	4393	AT&T	PO 10339	-101.68	-101.68
04/28/2014	4394	AT&T U- Verse	PO 10343	-68.34	-68.34
04/28/2014	4395	BLUECROSS B...	PO 10341	-2,596.44	-2,596.44
04/28/2014	4396	COM ED	PO 10340	-117.99	-117.99
04/28/2014	4397	Humana Dental	PO 10342	-230.19	-230.19
04/28/2014	4398	Verizon Wireless	PO 10338	-113.04	-113.04
Total 101 · Road & Bridge Chkg - Amer Com					<u>-3,227.68</u>
<b>TOTAL</b>					<b><u><u>-3,227.68</u></u></b>



**ROAD & BRIDGE WARRANT LIST - APRIL 2014**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE HARDWARE	10344	Toggle switch-Diesel pump	\$ 4.59	5/31/2014
6122	ACE HARDWARE	10345	Sandpaper-Storage room	\$ 7.98	5/31/2014
6122	ACE HARDWARE	10346	Roller covers-Storage room	\$ 1.98	5/31/2014
6111	ACE HARDWARE	10348	Paint-Stoarge room	\$ 28.99	5/31/2014
6111	ACE HARDWARE	10349	Elec box & connectors	\$ 3.67	5/31/2014
6122	ACE HARDWARE	10353	Phone jack wall mount	\$ 6.99	5/31/2014
6111	ACE HARDWARE	10357	2 Outlets-Tom's desk	\$ 1.58	5/31/2014
6833	AMWOOD CONTRACTING INC	10367	Surge protector, welder cords	\$ 1,451.82	5/31/2014
6111	CARDMEMBER / VISA (GDS INC)	10359	Garage door panel (payment)	\$ 198.00	6/3/2014
6113	CARQUEST AUTO PARTS	10366	Trailer plug - #5	\$ 12.72	6/8/2014
9519	COM ED-STREET LIGHTS	10355		\$ 262.97	6/24/2014
9614	CURRAN CONTRACTING	10358	UPM	\$ 32.16	5/28/2014
9614	CURRAN CONTRACTING	10368	UPM	\$ 32.16	6/4/2014
6313	ED'S AUTOMOTIVE	10361	3 Safety tests	\$ 78.00	5/30/2014
6929	HARTLAND CLARKE	10365	Checks & Deposit slips	\$ 204.58	5/19/2014
6122	HINCKLEY SPRINGS	10360	Water	\$ 17.12	5/19/2014
6312	HYDRAULIC SERVICES & REPAIRS	10351	Repair plow lift cylinder	\$ 147.16	5/25/2014
6533	MATUSZEWICH, KELLY & McKEEVER	10356	Legal service	\$ 240.25	5/21/2014
6373	MDC	10363	Garbage removal	\$ 117.72	5/20/2014
6371	NICOR GAS	10364		\$ 40.01	6/23/2014
6553	SHAW MEDIA	10362	Budget hearing notice	\$ 68.30	5/30/2014
7593	TOIRMA	10350	2014-2015 Insurance	\$ 20,265.00	6/1/2014
6112	WEST SIDE EXCHANGE	10352	3 O-ring seals-Backhoe	\$ 9.06	5/30/2014
6112	WEST SIDE EXCHANGE	10354	Fuel pump-Backhoe	\$ 114.95	5/30/2014
6112	WOODSTOCK HICKSGAS	10347	Propane-Forklift	\$ 23.36	5/11/2014
				<b>\$ 23,371.12</b>	

**BILLS PAID BEFORE MEETING**

6552	AT&T	10339	Telephone & fax lines	\$ 101.68	5/7/2014
6552	AT&T U-VERSE	10343	Internet service	\$ 68.34	5/11/2014
9451	BLUECROSS BLUESHIELD OF IL	10341	Health insurance-May	\$ 2,596.44	5/1/2014
6371	COM ED	10340		\$ 117.99	6/2/2014
9451	HUMANA DENTAL	10342	Health insurance-May	\$ 230.19	5/1/2014
6552	VERIZON WIRELESS	10338	Cell phone service	\$ 113.04	5/3/2014
				\$ 3,227.68	
				<b>Total \$ 26,598.80</b>	

**Road Commissioner:**



**Received by:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

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05/14/14

Cash Basis

**Grafton Township R & B**  
**Actual vs Budget Year to Date**  
 April 2014 through March 2015

	Apr '14 - Mar 15	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	0.00	512,324.00	0.0%
9020 · INTEREST INCOME	99.11	600.00	16.5%
9040 · Intergovernmental Agreement	0.00	500.00	0.0%
9050 · MISCELLANEOUS INCOME	525.00	1,050.00	50.0%
9060 · Permits & Bonds	110.00	2,000.00	5.5%
9080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>734.11</b>	<b>516,484.00</b>	<b>0.1%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	0.00	242,689.00	0.0%
6002 · MUNICIPAL SHARE	0.00	-116,646.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	10,074.71	40,000.00	25.2%
6020 · INTEREST INCOME	45.75	500.00	9.2%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	10.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	200.00	0.0%
6060 · COURT FINES & PERMITS	0.00	1,500.00	0.0%
6080 · GRANT INCOME	0.00	1,900.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>10,120.46</b>	<b>170,163.00</b>	<b>5.9%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	0.00	12,973.00	0.0%
8020 · INTEREST INCOME	3.05	40.00	7.6%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>3.05</b>	<b>13,023.00</b>	<b>0.0%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	0.00	25,590.00	0.0%
7020 · INTEREST INCOME	4.57	50.00	9.1%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>4.57</b>	<b>28,540.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>10,862.19</b>	<b>728,210.00</b>	<b>1.5%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	119.26	50,000.00	0.2%
9652 · OPERATING SUPPLIES	0.00	8,000.00	0.0%
9655 · AUTO FUEL & OIL	0.00	40,000.00	0.0%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	90,000.00	0.0%
<b>Total COMMODITIES</b>	<b>119.26</b>	<b>188,000.00</b>	<b>0.1%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	0.00	325,000.00	0.0%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	263.82	5,000.00	5.3%
9520 · ROAD SIGNS & MATERIALS	0.00	15,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>263.82</b>	<b>420,000.00</b>	<b>0.1%</b>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	0.00	3,000.00	0.0%
9952 · Intergovernmental Agreement	0.00	14,790.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>17,790.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	17,932.00	180,000.00	10.0%
9451 · Health / Life Insurance	2,826.63	40,000.00	7.1%
9461 · Social Security Contribution	1,338.21	14,000.00	9.6%
9462 · Medicare Contribution	312.97	4,000.00	7.8%
9472 · Uniforms	0.00	2,000.00	0.0%
9475 · Payroll Expense	142.01	1,000.00	14.2%
<b>Total PERSONNEL</b>	<b>22,551.82</b>	<b>241,000.00</b>	<b>9.4%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>22,934.90</b>	<b>866,790.00</b>	<b>2.6%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	2,177.86	35,000.00	6.2%
<b>Total PERSONNEL</b>	<b>2,177.86</b>	<b>35,000.00</b>	<b>6.2%</b>

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 05/14/14  
 Cash Basis

## Grafton Township R & B Actual vs Budget Year to Date April 2014 through March 2015

	Apr '14 - Mar 15	Budget	% of Budget
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	2,177.86	35,000.00	6.2%
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	0.00	44,000.00	0.0%
<b>Total CONTRACT SERVICE</b>	0.00	44,000.00	0.0%
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	20.11	6,000.00	0.3%
<b>Total PERSONNEL</b>	20.11	6,000.00	0.3%
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	20.11	50,000.00	0.0%
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	0.00	5,000.00	0.0%
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	0.00	800.00	0.0%
<b>Total COMMODITIES</b>	0.00	800.00	0.0%
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	387.50	30,000.00	1.3%
6551 · POSTAGE	0.00	300.00	0.0%
6552 · TELEPHONE	420.91	5,000.00	8.4%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	75.00	300.00	25.0%
6562 · TRAVEL & MEETING EXPENSE	15.00	6,000.00	0.3%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
<b>Total CONTRACTED SERVICES</b>	898.41	59,300.00	1.5%
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	8,650.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	0.00	16,650.00	0.0%
<b>PERSONNEL</b>			
6421 · SALARIES	3,652.00	25,000.00	14.6%
<b>Total PERSONNEL</b>	3,652.00	25,000.00	14.6%
<b>Total ADMINISTRATION</b>	4,550.41	106,750.00	4.3%
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	0.00	255,000.00	0.0%
6833 · OTHER IMPROVEMENTS	4,278.00	50,000.00	8.6%
<b>Total CAPITAL OUTLAY</b>	4,278.00	305,000.00	1.4%
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	105.26	12,000.00	0.9%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	561.30	10,000.00	5.6%
6113 · MAINTENANCE SUPPLY - VEHICLES	91.15	12,000.00	0.8%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	23.57	3,000.00	0.8%
6123 · SMALL TOOLS	0.00	6,000.00	0.0%
<b>Total COMMODITIES</b>	781.28	48,200.00	1.6%
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDING	0.00	10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIPMENT	192.80	15,000.00	1.3%
6313 · MAINTENANCE SERVICE - VEHICLES	0.00	15,000.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
6371 · UTILITIES	701.48	9,000.00	7.8%
6373 · GARBAGE DISPOSAL	117.88	4,000.00	2.9%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	1,012.16	73,700.00	1.4%



1:56 PM

05/14/14

Cash Basis

**Grafton Township R & B**  
**Actual vs Budget Year to Date**  
April 2014 through March 2015

	<u>Apr '14 - Mar 15</u>	<u>Budget</u>	<u>% of Budget</u>
<b>OTHER EXPENDITURES</b>			
6919 · MISCELLANEOUS	0.00	5,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
<b>PERSONNEL</b>			
6221 · SALARIES	0.00	10,500.00	0.0%
<b>Total PERSONNEL</b>	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
<b>Total MAINTENANCE</b>	<u>6,071.44</u>	<u>442,400.00</u>	<u>1.4%</u>
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	<u>10,621.85</u>	<u>549,150.00</u>	<u>1.9%</u>
6391 · R&B - CONTINGENCIES	0.00	27,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	12,000.00	0.0%
<b>Total Expense</b>	<u>35,754.72</u>	<u>1,539,940.00</u>	<u>2.3%</u>
<b>Net Ordinary Income</b>	<u>-24,892.53</u>	<u>-811,730.00</u>	<u>3.1%</u>
<b>Net Income</b>	<u>-24,892.53</u>	<u>-811,730.00</u>	<u>3.1%</u>

**American Community Bank  
Road District  
Bank Accounts**

General Checking	995
Money Market	001



8:27 AM

05/06/14

# Grafton Township R & B Reconciliation Summary

995

101 · Road & Bridge Chkg - Amer Com, Period Ending 04/30/2014

	<u>Apr 30, 14</u>
<b>Beginning Balance</b>	88,056.27
<b>Cleared Transactions</b>	
Checks and Payments - 22 items	-36,484.60
Deposits and Credits - 11 items	10,709.71
<b>Total Cleared Transactions</b>	<u>-25,774.89</u>
<b>Cleared Balance</b>	<u><u>62,281.38</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 6 items	-3,227.68
<b>Total Uncleared Transactions</b>	<u>-3,227.68</u>
<b>Register Balance as of 04/30/2014</b>	<u><u>59,053.70</u></u>
<b>New Transactions</b>	
Checks and Payments - 1 item	-1,566.40
<b>Total New Transactions</b>	<u>-1,566.40</u>
<b>Ending Balance</b>	<u><u>57,487.30</u></u>

11:26 AM

05/06/14

# Grafton Township R & B Reconciliation Summary

001

501 - R & B Money Market - Amer Com, Period Ending 04/30/2014

	<u>Apr 30, 14</u>
Beginning Balance	742,089.48
Cleared Transactions	
Deposits and Credits - 1 item	<u>152.48</u>
Total Cleared Transactions	<u>152.48</u>
Cleared Balance	<u>742,241.96</u>
Register Balance as of 04/30/2014	742,241.96
Ending Balance	742,241.96

# **SUPERVISOR'S REPORT**

<b>GRAFTON TOWNSHIP</b>												
<b>BUS SERVICE FOR THE YEAR</b>												
	<b>Grafton</b>											
	<b>Grafton</b>	<b>Grafton</b>	<b>Sun</b>	<b>Non</b>	<b>N/C</b>	<b>Township</b>	<b>Medical</b>	<b>Grocery</b>	<b>Beauty</b>	<b>Randall</b>	<b>Pr</b>	
<b>Date</b>	<b>Rides</b>	<b>Riders</b>	<b>City</b>	<b>Sun</b>	<b>City</b>	<b>Revenue</b>	<b>Trips</b>	<b>Trips</b>	<b>Trips</b>	<b>Trips</b>	<b>Lodge</b>	<b>Bingo</b>
April 1, 2014	12	5	8	4	0	\$12.00	4	5	1		2	
April 2, 2014	19	7	17	2	0	\$31.00		4	1	3		
April 3, 2014	7	3	5	2	0	\$7.00	2	2			2	
April 4, 2014	14	7	6	8	0	\$18.00		4	6	2	2	
April 7, 2014	4	2	4	0	0	\$4.00	1	1			2	
April 8, 2014	8	4	2	6	0	\$8.00	4	2				2
April 9, 2014	8	4	8	0	0	\$12.00			2	2		
April 10, 2014	8	4	6	2	0	\$8.00	4			4		
April 11, 2014	12	5	6	6	0	\$16.00		1	5	2	2	
April 14, 2014	4	2	2	2	0	\$4.00	4				2	
April 15, 2014	10	5	6	4	0	\$14.00	2	4	2		2	
April 16, 2014	10	4	8	2	2	\$12.00	4	2	2	2		
April 17, 2014	18	9	10	8	0	\$22.00	2	10	4	2		
April 18, 2014												
April 21, 2014	12	6	8	4	0	\$12.00	4	4	2		2	
April 22, 2014	12	6	6	6		\$20.00	6	2		2	2	
April 23, 2014	8	3	4	2	0	\$8.00	2	5				
April 24, 2014	6	2	6	0	0	\$6.00	4					
April 25, 2014	22	9	12	10	0	\$22.00	9	5	3		2	
April 28, 2014	9	4	7	2	0	\$13.00	1	2		2	2	
April 29, 2014	11	5	8	3	0	\$15.00		5		2	2	
April 30, 2014	14	7	12	2	0	\$22.00	8	4		4	5	
<b>April Total</b>	<b>228</b>	<b>103</b>	<b>151</b>	<b>75</b>	<b>2</b>	<b>\$286.00</b>	<b>61</b>	<b>62</b>	<b>28</b>	<b>27</b>	<b>29</b>	<b>2</b>





# System Activity Report

[4/1/2014 - 4/30/2014] Report Date: 5/1/2014

## General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	1	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	2	\$345.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

## Emergency Assistance

Grants :	1	\$500.00
In-Process :	0	
Denials :	2	
	<hr/>	
	3	\$500.00
Grand Totals:	5	\$845.00